

**Fire and Police Commission
Regular Meeting July 22, 2010**

Present: All Commissioners; Police Chief Sanchez; Deputy Police Chief Mannix; Finance Director Robert Samario; Fleet Services Superintendent Gary Horwald; Fire Marshal Joe Poire; Councilmember Bendy White.

Also in attendance: Mayor Helene Schneider, Fire Division Chief Dean Sylvies; Fire Executive Assistant Carol Lupo; Police Information Technology Manager Chris Nail.

Absent: No City Attorney present

1. Call to order: Com. Lennon called the meeting to order at 4:00 PM

2. Approval of Minutes of regular meeting of June 24, 2010:

Corrections:

(Parker) Under Item #5 Old Business: Date correction - September 18, 2010 Special Meeting....". Should be the June 18, 2010 Special Meeting.

(Christensen) Also under Item #5: Spelling correction of "Christiansen" should be spelled "Christensen".

Last bullet point under Item # 5, in the last sentence, should read "alternate between the Police Department and the Fire Department.

Lennon approved minutes as corrected; seconded by Commissioner Rodriquez; Unanimous approval.

3. Public Comment: None.

4. Subcommittee Reports: None

5. Old Business: None

6. New Business: No additions

7. Fire & Police Department Response to questions as a Result of the June 18th Special Meeting of the Fire and Police Commission. One request to speak by the POA after the presentation.

Com. Parker stated he had received the CD recording of the last meeting, and asked if written minutes were available as well or required. Chief Sanchez stated he would check with Secretary Barbara Sansone.

Chief Sanchez stated he hoped today's presentations will answer most of the commissioners questions, or at the next regularly schedule meeting.

He asked that commissioners hold their questions until after each presentation. Asked to schedule a 5 minute meeting break during presentation.

Asked whether the commission would extend the newly established 2 hour meeting limit. If it is too long, we can continue the presentations to the next meeting.

4:11 PM Presentation with PowerPoint by Deputy Chief Mannix, Police Department

- POA presentation not accurate. Commissioner Parker wanted to interject a comment, but was denied).
- Police Organizational Structure overview
 - Total Staffing
 - Staffing changes 2000-2011
 - Sworn Personnel position details

Dollar Appropriations by Major Object

- Authorized/Operational/Functional Position strength FY10-FY11
- Patrol Staffing
- Positions that compile CompStat data
- P3 Program Owners
- Calls for Service – CAD Systems
 - Report criteria development
 - Response time reports filter
 - Response time history
 - P1, P2, P3, & P4 Response time targets last 2 years
- Uniform Crime Reporting (UCR)
 - UCR Part 1 reported crime
 - Presented stats by POA vs. all data in last 10-20 years.
 - Offense reports – records management system
- Call mapping explanation

(Mayor Schneider left meeting at 1705 hours)

Questions:

Rodriguez:

Presentation seemed to indicate that in the past with staffing of 152 officers, that there was more crime, but more arrests can be made with more officers?

The Anti-gang unit has a staffing of 4. Was there more in the past? Increased to 6, then created the Criminal Impact Team (CIT), to handle significant crime trends. 2 officers in this team came from gangs. Team can be used toward gangs.

- Commissioner Parker has questions, but suggested a 10 minute break so he could assemble his questions.

Christensen:

Commented that it was a great presentation. Questioned why the response time targets seem to increase. Old performance measures were based on an assumption on where the target would be for the fiscal year. (Response from the Department) Targets are now set as an average of the past 3 years and target below the average. Bad higher years would be reflected.

Filtered calls in past. What was the composition of filtered calls in the past? You provided for FY10. Number of calls to 2009 and 2008. (These will be provided by the department) Did you have opportunity to look back at what those calls were and what the response turned out to be? We did but didn't include it in the presentation.

10 Minute Break/Recess. 2 hour meeting limit extended to complete the presentations.

1723 hours meeting reconvened. Councilmember White not present.

Questions from Commissioner Parker:

Stated that presentation was very educational and obviously a lot of work went into; he was disappointed in the personal attack against Detective Hunter. His perspective is that the Commission is still in a data-gathering phase and will decide if a decision is called for after analyzing data. It has nothing to do with current labor negotiations.

Attrition – Has that been a continuing problem or recent? It fluctuates. In years past, pay and benefits was an issue as was closer living areas.

Is Department determining why they leave? Yes, and in addition some personnel come back.

Attrition – is this a normal trend each year? No, it fluctuates. Typically occurs between 2-8 years of service. Many go back from where they came from.

Slides – Received the hard copies, but can the presentation also be emailed so the charts can be easier read? It should be possible.

Charts show unavailability of 14 officers due to vacancies. Do you pull officers from other areas; where? From team strength, 2 from Detective Bureau, 3 from Administrative services, motor officers.

Frequency is it necessary for Patrol Overtime? Very infrequent. However there is some carryover into next shift.

Versadex system – What is the coordination between new system and old BUSTED system? To get most comprehensive data have to go into both system, but Busted data was transferred and captured by the Versadex system.

Does that also include the ability tracking of evidence by the new system? The new system has a much better comprehensive way to track evidence.

Filtered calls – Why is the data filtered out? Calls that are anomalous in nature, not typical. It is labor intensive to go into it.

Calls – How are calls handled if an officer never arrives on scene? We would realize this was a problem after receiving a personnel complaint from the reporting party. No more responses. Chief Sanchez stated in his time there was only 1 report of an officer purposely not responding to a call, and that officer was let go. Officers may call reporting party if they are not able to respond.

UCR data – Commissioner Parker's stated a study that showed that there is 5 to 6 year trend up and down. But a continuing trend is up. SBPD crime rates are going down.

CompStat reports – Appreciate reports they receive, why cannot commission attend meetings anymore? (Sanchez) I asked that Non-City employees should not attend; however allowed commissioners to attend in the past. It was his prerogative to discontinue. Information from the meetings was being shared with outside sources.

Rodriguez:

There are 10 missing non-sworn positions, how does that impact the department? Yes, there are less positions due to budget impacts. Work was transferred to sworn personnel, or work has been able completed by computer system.

Is SBPD one of the best paying departments in the Tri-Counties? Not sure, would have to research.

Retirements? Typically need to hire an average of 7 officers per year.

Lennon:

Request to speak from Sgt. McChesney – it is in response to the entire presentation.

Christensen:

Officers/shift – Motorcycle officers not assigned to a patrol shift. They are an independent unit. 31,500 calls for service per year, so averaging 1 call for service every other hour.

Any Initiated activities per shift? Varies, have to get back with information.

Can you use comparable cities on crime data? No, UCR advises to not use comparable data. Cities have differences in the way they handle data and cannot be compared.

Are there any cities that we can compare to? We can look at the tri county area. Sometimes city consultants make comparisons to other cities.

Cancelled calls explanation? One example, automated alarm is tripped, and police are notified, and officer is sent out. Meanwhile RP calls to confirm not a true alarm, and call is cancelled. Sometimes a very low priority call has not been responded to and the RP has called back to say there is no longer a need for a response.

Does Dispatch cancel calls? Not sure, they may re-contact a RP, and then may cancel a call based on updated information.

5:58 PM Presentation with PowerPoint by Bob Samario, Finance Director

- Organizational Structure
- Internal Service Funds
- General Fund
- Budget Basics
- Changes to staff and compensation
- Organizational changes last 10 years
- Reserve policies
- Available funds to address deficit
- Financial Outlook

Questions

Christensen:

Has there been any infusion of General fund money into enterprise funds? No, but have loaned funds for larger capital purposes.

Do reserves include an inflationary factor at all? For vehicle replacements we make an estimate what it will cost and build in a CPI factor for that.

Sales tax showed a 6% decline annually is that over prior years? Annual #' reflect decline for the prior years.

Adjusted numbers during the year? Yes.

Parker:

Enterprise funds are restricted for the purpose for which they are collected? The revenues and accumulated reserves, Yes.

What governs that restriction? By the City Charter, Prop 218, and bond conveyance. Airport is governed by FAA. Waterfront tidal lands trust agreement.

Waterfront fund – Does that include the docking fees? Yes.

Recently public outcry over waterfront funding was moved, why? General fund was paying for things in the waterfront area and we recognized that waterfront should be paying for those things and it was moved in the last several years.

2008-09 that most reserve funds were spent. Did that include restricted funds or was it all general funds? All general funds. Should have 10 million in reserves, but have 1.2 million.

Unrestricted funds – Internal service funds reserves are building up? Is equipment a priority for City Council over personnel costs? The amount of reserves that represent the general fund is about \$6 million, for vehicle and computer replacements, and facility upkeep. Reserves for capital are for one time costs.

Statement: Doesn't want public safety positions cut.

Parking funds and mutual aid – are those considered enterprise funds? No, those revenues are counted within their respective departments. Go to general fund for police department.

Mutual aid – It goes into their own department budget as revenues.

More distinction of Enterprise vs. General fund revenue handling. Policies dictate what revenues are credited to the department for their use.

Police and fire charged inter service funds – Is it equitable that police and fire are charged when they do generate their own funding? They are treated no different than any other city department. Credit for revenue increases but they are not penalized for revenue losses.

Rodriguez:

Re-States: Not all revenue is strictly put in the police and fire budgets.

Christensen:

If there are shortfalls in revenues like the Loss of prop 172 does the general fund make up for that loss in revenue? Yes, some other revenue makes up for that decline.

So police does get dollar for dollar credit for their revenue and stays in their fund? Yes.

Parker:

CAFR Report only \$29 million of \$116 million is unrestricted? The rest is self designated as restricted, not governed by a law? There are restrictions due to city charter and the like as mentioned before.

Lennon:

No enterprise funds that the PD gets? Yes, except Downtown Parking and golf.

Alarm fees, parking ticket fees, etc. go into the general fund? Goes into the police dept. which is part of the general fund.

7:08 PM Presentation by Gary Horwald, Vehicle Maintenance Superintendent

Comparison of City preventative maintenance vs. Jiffy Lube service

Comparison of other car dealer hourly rates for service

Questions

Christensen:

Does Finance review the rates that are charged? Yes. We review to make sure they are appropriate.

Do you follow OMB87 – Yes, we do not charge more than services provided.

The POA suggested in their presentation that they “preferred” vehicle service would be provided by a quick type service business. Have you considered using an outside service? The POA had not researched the charges from motorpool. All the charges are consumed in the servicing of the vehicle. We cannot get the high level of service from a quick type service.

Parker:

A slide showed a \$132/hour average charge not \$120 regular rate you stated for 2.50 hours? They took total cost which included parts and oil, not just labor.

Comparison – Did you look at private repair businesses vs. dealers? Level of expertise cannot be received at the independent businesses.

7:35 PM Presentation by Joe Poire and Dean Sylvies, Fire Department

Shift schedule

Staffing

Calls for service per shift

Changes in Staffing

P3 measures/Program owners

Response time reporting

Questions

Lennon:

What does ARFF stand for? Airport Rescue Firefighting.

Christensen:

Response time 4 minutes target. Is your dept at the bare minimum staff to preserve that response time? We still have relief positions, but are moving toward a true constant staffing model. We are more than adequately staffed.

Closing

Sgt. McChesney request to speak for the POA - Comments:

A lot of numbers

Common Themes from both presentations:

UCR crime rates are down. Don't reflect actual tally of crime for City. Trend is upward since 2001.

2001-02 152 officers less now. Today 137 officers. Civilian staff work to moved to sworn staff.

Solid waste division has increased from 1 to 10 positions, why? There has been a structural change in City Budget. No position loses in revenue generating operations. Decrease labor costs when not competitive to prevent position loss. We are still analyzing CAFR discrepancies. Why did POA make presentation? Not for negotiations, but due to demand from rank and file members recognizing unsafe and intolerable work conditions.

Samario:

Solid Waste is enterprise fund, it is rate based. We cannot use the revenues, it is restricted.

Meeting adjourned at 7:55 PM.